

BURIAL FUND APPLICATION FORM



Correspondence Address:
PO Box 2241, Ilford, Essex, IG1 9UX
Website: www.gardens-of-peace.org.uk
E-mail: info@gardens-of-peace.org.uk
Telephone (office hours): 020 8502 6000
Telephone (out of hours): 07729 7070 13

Please complete this form in CAPITAL letters.

DETAILS OF THE DECEASED

First Name

Surname

Address

Post Code

Borough

Date of Birth / /

Town of Birth

Country of Birth

Age

Gender (tick box) Male ☐ Female ☐

Date of Death / /

Place of Death

Is the Deceased a Recent Revert to Islam? (tick box) Yes ☐ No ☐

Did the Deceased Have a Will? (tick box) Yes ☐ No ☐

Sect (tick box) Sunni ☐ Shia ☐

If Yes - Provide Details of the Executor Below

Full Name

Address

Post Code Telephone

Email

Did the Deceased Have Any Assets? (tick box) Yes ☐ No ☐ If Yes – Provide Details Below

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For Office Use Only:

Version 01/02/20	Receipt Number		Payment Reference		Burial Plot ID			
	TOTAL £		Funeral Director			Area	Row	Number
	Elmbridge Road Cemetery		Five Oaks Cemetery		Notes:			

BURIAL FUND ELIGIBILITY CHECK

Does the Deceased Qualify for a Common Grave Cost from the Council? (tick box)

Yes

☐

No

☐

Has a Common Grave Application Been Made and / or Rejected? (tick box)

Yes

☐

No

☐

Was the Deceased Known to the Local Community or Masjid? (tick box)

Yes

☐

No

☐

If Yes Give Details Below of Someone Who Can Verify Their Background

Full Name

Telephone
(landline)

Telephone
(mobile)

Email

Has Anyone Applied to Seek Funds Elsewhere for the Deceased? (tick box)

Yes

☐

No

☐

If Yes Give Details of the Application Below

Funds Being Sought

Funeral Costs (tick box)

☐

Seeking Part Payment (tick box)

☐

or

Seeking Full Payment (tick box)

☐

Burial Costs (tick box)

☐

Seeking Part Payment (tick box)

☐

or

Seeking Full Payment (tick box)

☐

DETAILS OF PERSON RESPONSIBLE FOR BURIAL FUND APPLICATION

First Name

Surname

Address

Post Code

Telephone
(landline)

Telephone
(mobile)

Email

Proposed Burial Date

D D

/

M M

/

Y Y Y Y

Proposed Burial Time

H H

/

M M

Relationship to Deceased

DETAILS OF FUNERAL ARRANGEMENTS

Please tick if any of the following arrangements need to be made

Cemetery

Ghusl

☐

Kafn

☐

Janāzah Salah

☐

Address

Post Code

Telephone
(landline)

Telephone
(mobile)

Funeral
Director

Address

Post Code

Telephone

DETAILS OF HOSPITAL / HOSPICE / CARE HOME

[illegible]

Date of Admission

D	D	M	M	Y	Y	Y	Y

[illegible][illegible]

Post Code							
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[illegible][illegible][illegible]

Details of Next of Kin Registered by the Deceased at Hospital / Hospice / Care Home

[illegible][illegible][illegible]

Post Code							
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[illegible][illegible][illegible]

DETAILS OF DECEASED SIBLINGS / RELATIVES OR FRIENDS

Continue on a separate sheet if space below is insufficient.

[illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible]

Do any of the siblings claim benefits / government support? (tick box)

Yes

No	
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Do any of the relative or friends claim benefits / government support? (tick box)

Yes	
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No	
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ADULT FUNERAL SERVICES

Our full funeral service will include the following:

- Ambulance transport for *Janāzah* within London and Essex (hospital, masjid, house, cemetery)
- Guidance with the legal paperwork and process required Medical Cause of Death, Registration at the Registrar's Office (Green Burial Order) or Coroner Documentation
- Storage of the deceased if necessary, at our mortuary (additional storage charges apply)
- Carry out and provide ghusl facilities including *kafan* (under supervision from Gardens of Peace staff)
- Access to a private family area (Five Oaks Cemetery)
- *Janāzah* Prayers at our Cemetery. Limited prayer facilities for women
- Support via the cemetery Imams/Staff

FUNERAL SERVICES TERMS & CONDITIONS

1. In all cases a Funeral Arranger will need to be appointed by the immediate family of the deceased. This individual will act as the sole liaison point with Gardens of Peace, to ensure funeral services are delivered in line with expectations and to take responsibility for the payment of fees relating to the funeral services provided.
2. Fees relating to funeral services provided need to be settled in advance at the cemetery offices. An official receipt will be provided. No cash payments are accepted for payment of funeral and burial expenses.
3. The *Ghusl* will always be supervised by Gardens of Peace appointed representatives.
4. At all times during the *Ghusl* if the deceased is male, only male attendees will be allowed. Likewise, if the deceased is female, only female attendees will be allowed. Attendees must abide by instructions given by cemetery staff during the conduct of the *Ghusl*, in relation to the number of helpers/attendees for the *Ghusl* itself, in accordance with health and safety rules.
5. For operational reasons the location where *Ghusl* is conducted may be varied at the discretion of the cemetery and the Funeral Arranger will be notified of this as much as possible in advance.
6. No photography/video will be permitted while *Ghusl* is being conducted and during the burial process.
7. Any damage caused to *Ghusl* equipment and facilities by not listening to and following instructions as to their use from cemetery staff will need be paid for and the liability for this rests with the Funeral Arranger.
8. The Prayer Halls is to be used solely for *Janāzah Salāh*, and not for viewing the body of the deceased. Viewing of the deceased will be in a private area.
9. We have limited space to accommodate female family members and advise that women at the time of *Janāzah* are kept to a minimum. We will always insist that there is segregation between men and women for prayers.
10. The Rules & Regulations of the cemetery, which are displayed on notice boards at the cemetery and a copy of which is available on request, must always be followed where relevant.
11. The decision of the Cemetery Manager in matters relating to the conduct and provision of funeral services is final.
12. Any complaints should be in the first instance be made in writing to the Cemetery Manager. If the complaint has not been resolved, then please write to the Charity marked 'Private & Confidential' at the correspondence address.

PRIVACY STATEMENT

On 25th May 2018 new privacy laws were introduced across UK. Due to new protection laws, Gardens of Peace needs to know that you are happy to continue to receive mail, emails or texts from the charity.

Gardens of Peace collects your information only so that it can provide a smooth and efficient charity service. Your details are kept on record so that the charity can:



Confirm burial arrangements and headstone details with next of kin



Process your donation and fees



Provide you with a newsletter and feedback from events and ongoing projects



Keep you updated on events and appeals on future projects

If you are happy to give Gardens of Peace consent to hold your information for any of the above purposes, you need not do anything.

If you do not wish Gardens of Peace to hold your information or contact you, then please get in touch.

E-mail: info@gardens-of-peace.org.uk
Phone: 0208 502 6000
Post: Gardens of Peace. PO Box 2241, Ilford, IG1 9UX

Gardens of Peace never stores credit or debit card details. When using the charity's secure online donation pages, you go through a secure payment operated by Charities Aid Foundation.